

**KEOKUK COUNTY BOARD OF HEALTH
MEETING MINUTES***
08-20-24 – 9:00 a.m.
Keokuk County Public Health Office
1303 – 200th Ave | Sigourney, IA 52591

Call to order: Meeting called to order by Mike Hadley at 9:04 am.

Roll Call: Mike Hadley, Shirley Holm, Dr. Webb, Heather Collins. Others present: Allie Helmuth and Robbin Clubb

Approval of Agenda: Motion to approve the agenda by Heather Collins; motion carried.

Discussion/Approval of consent agenda:

- a. Minutes of previous meeting
- b. Administrators report
- c. Financial and Statistical report

No questions or concerns regarding the consent agenda items. Motion to approve the consent agenda by Dr. Webb; motion carried.

Acknowledgement of Rose Blount, RN full-time start date 07/29/24: Board members acknowledged.

Discussion/possible approval to change full-time status to 37.5 hours/week: Courthouse employees work 37.5 hours/week for full time status. Our office has been 40 hours/week for full time status. Allie explains to the board that she can't offer a higher salary, so she wants to offer flexibility. Employees would work 37.5 hours for full time status. Any hours worked between 37.5 and 40 would be paid per hour. Anything worked over 40 hours would go to comp time. Allie would still budget for 40 hours for employees. Motion to approve 37.5 hours per week for full time status by Dr. Webb; motion carried.

Discussion/possible approval to remove Covid-19 vaccine mandate policy: CMS is not requiring Covid vaccination anymore. Motion to remove Covid-19 vaccine mandate policy by Dr. Webb; motion carried.

Date for next meeting – September 17, 2024 – 9:00 a.m.

Discussion of Old/New business and Public Input: Allie updated the board on Public Health and Emergency Management hours.

Adjournment: Meeting adjourned by Mike Hadley at 9:15 am.

Respectfully Submitted,

Robbin Clubb

