

**BOARD MINUTES
FEBRUARY 18, 2025**

The Keokuk County Board of Supervisors met in regular session, Tuesday, February 18, 2025, in the Board Room of the Courthouse. Present were: Michael C. Hadley, Daryl Wood, Kevin Weber and Christy Bates, County Auditor.

8:30 a.m.- Meeting was called to order. Motion was made by Deke Wood to approve the agenda. Kevin Weber seconded the motion. All ayes and motion carried. Casey Jarmes, News Review, was present.

8:35 a.m. - Review and approval of previous board meeting minutes was held. Motion was made by Kevin Weber to approve the minutes of February 10, 2025, as submitted. Deke Wood seconded the motion. All ayes and motion carried.

8:45 a.m. -Met with Casey Clarahan, County Engineer Assistant, regarding the Keokuk County Highway Department was held.

1. Review and possible approval of 2025 Keokuk County Five Year Program resolution 0.2 to advance Project L-711435-73-54 to FY25 from FY26 was held. Motion was made by Deke Wood to approve the amended 2025 Keokuk County Five Year Program as submitted. Kevin Weber seconded the motion. All ayes and motion carried.

2. Review and possible approval of final plans for bridge replacement project on 123rd Street S14 T77 R11, project number L-711435-73-54 and possible approval to set the date, time and location for bid letting was held. Motion was made by Kevin Weber to approve the final plans as submitted and set the bid letting for March 25, 2025 at the Keokuk County Engineer’s Office with announcement of time to follow. Deke Wood seconded the motion. All ayes and motion carried.

9:00 a.m. – Review and approval of February 18, 2025 claims listing was held. Motion was made by Deke Wood to approve the claims listing as submitted. Kevin Weber seconded the motion. All ayes and motion carried. Pie Reighard, Conservation Director, and Gary Isobaker, Sigourney Council and KCED Director entered the Boardroom.

Manual Check: February 7, 2025		IA'S CO CONSERV SYS	45.00
		JACK'S CORNER DRUG	263.62
NEXTRAN TRUCK CENTERS	287,350.00	KASEYA US	4,047.38
TOTAL	\$287,350.00	KEOKUK CO HWY DEPT	167.08
		KEOKUK CO RECORDER	10.28
Manual Checks: February 12, 2025		LEGISLATIVE SERV AGCY	150.00
		LIGHTEDGE SOLUTIONS	4,919.00
IA EMERG MGMT ASSOC	225.00	LISCO/LTDS	526.37
VISA (CONSERV)	531.40	MAILING SERVICES	5,100.00
VISA (JAIL)	273.88	MARTIN, GARY	103.00
VISA (KC EMERG MGMT)	130.31	MARTIN, JANET	103.00
VISA (PH)	562.15	MESSERSCHMITT, LAVADA	133.12
TOTAL	\$1,722.74	MID-AMERICA PUBLISHING	141.28
		MIKE'S PARTS & SERVICE	744.20
CLAIM DATE: February 18, 2025		MOSE LEVY CO INC	590.00
		MULTI-COUNTY OIL CO	498.58
ADRIAN, JACOB	40.00	MUSCATINE CO SHERIFF	630.00
AGRILAND FS	260.88	NAT'L ASSOC OF CO ENG	1,045.00
ALL AM PEST CONTROL	130.00	NEXTRAN TRUCK CTRS	364.76
		NORSOLV SYS ENVIRON	44.55
		PHELPS AUTO SUPPLY	1,123.32

ALLIANT ENERGY	2,064.08	POSTMASTER	84.20
ALTORFER MACHINERY	1,361.86	RASPLICKA, TUCKER	30.00
ARNOLD MOTOR SUPPLY	1,209.22	REIGHARD, CURTIS	172.54
ASCENDANCE TRUCK MIDWEST	165.96	ROBERTS, ROSS	111.50
AT&T MOBILITY	50.01	SADLER POWER TRAIN	62.79
BAILEY OFFICE	263.39	SCHWIG OUTDOORS	3,503.00
BOND, STRATTON	17.04	SIEREN, KENNY	300.00
BROTHERS MARKET	2,818.99	SIGOURNEY, CITY OF	137.31
C J COOPER & ASSOC	90.00	SINCLAIR NAPA	109.32
CCP INDUSTRIES	714.70	STATE HYGIENIC LAB	108.00
CLOUDBURST9	21.40	SWEARINGEN, SETH	56.16
CLUBB, BONNIE	334.88	T I P REC	1,075.27
CLUBB, MARCIA	246.48	THOMSON REUTERS-WEST	314.74
COMPLETE CARE OF IA	100.00	TIFCO INDUSTRIES	614.95
COX SANITATION & RECY	7,035.10	UNIV OF IA HEALTH CARE	180.00
CUMMINS SALES AND SERV	1,335.62	US CELLULAR	297.97
CUNNINGHAM INC	364.00	US POSTMASTER	146.00
DESIGN HOUSE PLUS	290.80	VAN DIEST SUPPLY CO	5,193.00
ELLIOTT BULK SERV	3,694.07	VERIZON WIRELESS	695.19
ELLIOTT OIL COMPANY	18,444.69	VISA (SEC RD)	173.49
FARMERS COOP ASSOC	1,754.98	VISA (CONSERV)	104.04
FORTNEY, RICHARD	144.04	VISA (CRTHSE)	347.23
GARDEN GATE	83.00	WAPELLO RURAL WATER	144.98
GIBSON, FORREST	600.00	WASTE MANAGEMENT	1,192.17
GREATAMERICA FIN SERV	212.75	WEBB, ED	102.00
GREENLEYS CORP	1,702.27	WEBB, JESSICA	150.00
H & M FARM & HOME	2,781.25	WELLINGTON TOOL SALES	1,534.40
HELMUTH, ALLIE	113.88	WILKENING, RICH	102.00
HELMUTH, CLINTON D	16.50	WINDSTREAM	83.80
INST OF IA CERT ASSESSORS	1,500.00		
IA PRISON IND	103.00	TOTAL	87,940.43

9:05 a.m. – Discussion and approval/adoption of Keokuk County HIPAA Policies and Procedures Manual – effective 2/18/2025 was held. Christy Bates informed Allie Helmuth, Public Health Director / HIPAA Privacy Officer, was unable to be in attendance today, although she and Deke Wood serve on the HIPAA Committee and they explained each section of the manual was reviewed to abide to Keokuk County and Beth Manley, ISAC and a Dorsey/Whitney attorney that specialize in HIPAA keep us in compliance with updated material. Motion was made by Mike Hadley to approve the HIPAA Policy & Procedures Manual as presented effective February 18, 2025. Kevin Weber seconded the motion. All ayes and motion carried.

9:10 a.m. – Discussion and approval of Adkins Election Services purchase agreement for election equipment was held. Christy Bates reminded the purchase agreement is now following up the MOU that was signed on December 30, 2024 for said election equipment that will be paid for with ARPA funds. Motion was made by Deke Wood to approve the election equipment purchase agreement as submitted. Kevin Weber seconded the motion. All ayes and motion carried.

9:15 a.m. -Various Board and Committee reports were held. Deke Wood attended a monthly RUSS meeting. Kevin Weber attended a Keokuk County Economic Development (KCED) meeting. Mike Hadley attended an Emergency Management meeting last week.

9:20 a.m.- Discussion of old/new business and public comment was held. Christy Bates shared communication from Mike Podliska, Anderson/Larkin, external auditor regarding requested IT routine

expenditure use of capital projects funds. Podliska responded this could be used if the Board of Supervisors approve this as an acceptable cost. Unanimous Board of Supervisors consensus was to allow use of capital projects funds for monthly IT “Cloud” expenses for the balance of FY25 and FY26. Bates shared the FY26 IGHCP partial self-funding risk projections for review. Gary Isobaker discussed concerns regarding upcoming state restrictions, how Keokuk County will be impacted and what to do about it. The obvious was to grow population in southeast Iowa by attracting younger families to our area.

There being no further business, motion to adjourn was made by Mike Hadley. All ayes and the meeting adjourned at 9:50 a.m.

The Keokuk County Board of Supervisors adjourned to meet Monday, February 24, 2025.

Michael C. Hadley, Chairman
Board of Supervisors

Daryl Wood

Kevin Weber

Christy Bates