

**KEOKUK COUNTY BOARD OF HEALTH**  
**MEETING MINUTES\***  
**06-24-25 – 9:00 a.m.**  
**Keokuk County Public Health Office**  
**1303– 200<sup>th</sup> Ave | Sigourney, IA 52591**

Call to order: Meeting called to order by Mike Hadley at 9:00 am

Roll Call: Mike Hadley, Dr. Jessica Webb, Shirley Holm, Heather Collins. Others Present: Allie Helmuth, Robbin Clubb, Eric Dursky, Richard Fortney

Approval of Agenda: Motion to approve the agenda by Heather Collins; motion carried.

Discussion/Approval of consent agenda:

- a. Minutes of previous meeting
- b. Administrator's report
- c. Financial and Statistical report

No concerns or questions regarding the consent agenda items. Motion to approve the consent agenda by Shirley Holm; motion carried.

Discussion and Approval of Bonnie Clubb, RN as Assistant Administrator: Allie explains that current Assistant Administrator, Robbin Clubb doesn't have the qualifications to step into Allie's Administrator role if needed. Bonnie Clubb does. Motion to approve Bonnie Clubb, RN as Assistant Administrator by Dr. Jessica Webb; motion carried.

Measles discussion and update: Allie updates the board that there are confirmed cases in Iowa. To this date, 1 exposure had been identified in Keokuk County. We will follow state recommendations for monitoring and taking additional steps as needed for future exposures. We will follow state recommendations.

Discussion/Possible Approval of purchasing Owl Smart Video Conference Camera for EOC: Allie would like to purchase Owl Smart Video Conference Camera for the EOC/Meeting room for meetings and trainings. More meetings and training are online. PHEP Grant will reimburse purchase. Motion to approve purchase of Owl Smart Video Conference Camera by Heather Collins; motion carried.

Approval to sign LPHS Grant FY 26 Amendment: Motion for Allie to sign the LPHS Grant FY 26 Amendment by Dr. Jessica Webb; motion carried.

Regionalization update: Allie updates the board on Regionalization of Public Health. Behavioral health was regionalized this past year and Keokuk County Coordinator of Disability Services and Mental Health Agency of Southeast Iowa Coordinator will no longer be available as of July 1. Southern Iowa Mental Health Center will be where we send referrals to. Public Health Regionalization will consist of working with other counties. Their goal is to have a Lead County oversee each region and be the communication between the state and county local health departments. County Public Health is not going away.

Discussion/Approval to dissolve Public Health Coordinator position effective July 1, 2025: Current Public Health Coordinator will be the E911 Joint Board Director. Motion to dissolve the Public Health Coordinator position by Heather Collins; motion carried.

Sanitarian Report: Eric reports to the board that he has been busy with sewers, wells, and Nuisances. The State Grant site and the DNR well site has changed, and he is busy learning those. The Board told Eric to send Notice of intent to those needed regarding septic installs.

Date for the next meeting: July 22, 2025, 9:00 a.m.

Discussion of Old/New business and Public Input: None

Adjournment: Mike Hadley adjourned the meeting at 9:35 a.m.

Respectfully submitted,

*Robbin Clubb*