

**KEOKUK COUNTY BOARD OF HEALTH
MEETING MINUTES*
09-29-2026 – 9:00 a.m.
Keokuk County Public Health Office
1303 – 200th Ave | Sigourney, IA 52591**

Call to order: The meeting was called to order by Heather Collins at 9:00 am.

Roll Call: Heather Collins, Shirley Holm, Michelle Herman. Others present: Allie Helmuth and Robbin Clubb

Approval of Agenda: Motion to approve the agenda by Michelle Herman; motion carried.

Discussion/Approval of consent agenda:

- a. Minutes of previous meeting
- b. Administrator's report
- c. Financial and Statistical report

There were no questions or concerns regarding the consent agenda. Motion to approve the consent agenda by Shirley Holm; motion carried.

Discussion/Approval of Official Posting Location for Board of Health Agendas: Allie Helmuth explains per Iowa Code, it must be approved annually where the agenda will be posted and must be available to be accessed 24/7. In addition to this, it must also go on the county website. Official posting locations will be the Website and Keokuk County Public Health main office door. Motion to approve the official posting locations for the Board of Health Agendas by Michelle Herman; motion carried.

Discussion/Possible Approval of Letter of Support for Mahaska Health's Application to Serve as District Lead for Public Health Alignment: Allie Helmuth explains that Keokuk County Public Health will be in District 6. Funding will not be affected next year. The following year the lead entity will receive the funding, and they will subcontract with the rest of the counties in District 6. Mahaska Health has offered to apply for the lead entity, and Allie is seeking board of health's support. Motion to approve the letter of support for Mahaska Health's application to serve as District Lead for Public Health Alignment by Shirley Holm; motion carried.

Discussion/Possible Approval of Agency Evaluations: No questions or concerns regarding the agency evaluations. Motion to approve the agency evaluations by Michelle Herman; motion carried.

Sanitarian Report: Allie Helmuth explains that the Board of Supervisors approved the hearing for the Tanning Ordinance on September 28, 2026. The Public Hearing is scheduled for October 19, 2026, at 9 a.m. at the Keokuk County Courthouse.

Date for the next meeting: October 27th, 2026

Discussion of Old/New business and Public Input: None

Adjournment: Meeting adjourned by Heather Collins at 9:10 a.m.

Respectfully submitted,
Robbin Clubb