

**BOARD MINUTES**  
**MARCH 29, 2021**

The Keokuk County Board of Supervisors met in regular session, Monday, March 29, 2021 in the Board Room of the Courthouse. Present were: Michael C. Hadley, Fred Snakenberg, Daryl Wood and Christy Bates, County Auditor.

8:30 a.m.-Meeting was called to order. Motion was made by Deke Wood to approve the agenda with the addition of Keokuk County Courtyard Use for Easter Egg Hunt/Activities. Fred Snakenberg seconded the motion. All ayes and motion carried. Also present was RD Keep, The News-Review and Jon Roop.

8:35 a.m.-Review and approval of minutes of previous board meeting was held. Motion was made by Fred Snakenberg to approve the minutes of March 22, 2021 as submitted. Deke Wood seconded the motion. Motion carried.

8:36 a.m. – Discussion and possible approval of Keokuk County Courtyard Use for Easter Egg Hunt/Activities on Saturday, April 3, 2021 was held with Holly Van Voltenburg. Holly requested use of the courtyard during the hours of 10:00 a.m. to 2:00 p.m., noting it may not last the entire requested timeframe. Mike Hadley inquired of proof of insurance since his understanding was the City of Sigourney was not providing it this year. Holly stated she contacted her insurance provider and will deliver a certificate of liability from her personal policy upon receipt. Motion was made by Deke Wood to approve courtyard use as requested with certificate of liability provision. Fred Snakenberg seconded the motion. All ayes and motion carried.

8:45 a.m.-Met with Andy McGuire, Engineer regarding the Keokuk County Highway Department happenings as follows:

1. Discussion and possible consideration regarding 200<sup>th</sup> Street Class B Roadway between 200<sup>th</sup> Ave and 208<sup>th</sup> Ave in Van Buren Township was held. Andy received a letter signed by Aaron Miller and Dave Terfehn requesting for the 200<sup>th</sup> Street dirt road to be graveled up to the low water crossing. Andy shared a report provided by the Iowa Highway Research Board relating to low water crossings that states low water crossing should only be placed on Class B or C roads, of which do not receive rock surfacing. Board consensus was it is not appropriate to approve said request and for Andy to send a letter informing of said decision.

9:00 a.m.-Discussion regarding fence placement on 228<sup>th</sup> Ave Section 6, Township 74N, Range 11W Jackson township was held. Jon Roop, adjacent landowner, was present. Andy provided minutes from September and October, 2012 of Board of Supervisors meetings regarding said matter that confirms consensus was to leave the fence where it was currently located. Andy informed this road was established in the late 1800's and no right-of-way width is stated, therefore the statutory width of 66' applies, in his opinion, and the fence appears to easily be located within this width. Iowa Code sections, specifically 318.1(2); 318.3(4); 318.4 and 318.10, were provided for guidance. Jon Roop informed this area has been survey 3-4 times and stated the fence was placed in the middle of the road by Delbert Conger to gain crop ground. Large equipment is driven on Roop property by the other adjacent landowners to gain access to their property due to the fence obstruction, of which destroys 3-4 rows of Roop's crop. Board consensus was this is an established road to be used for public purpose, the fence is an obstruction of the right-of-way and therefore needs to be removed, if the county is certain where the right-of-way is. Andy summarized fence code section 318.10(1) stating

notice of removal must be provided to the landowner in writing of not less than 30 days. Andy will send a letter to the landowner on behalf of the Supervisors.

9:20 a.m.-Possible acknowledgement of Keokuk County Assessor new hire was held with Drew Sanders, Assessor/GIS and Jessica Buehneman. Motion made by Fred Snakenberg to acknowledge the part-time hire of Jessica Buehneman, effective March 29, 2021, with an hourly pay rate of \$15 as submitted. Deke Wood seconded the motion. All ayes and motion carried.

9:25 a.m.- Possible approval of Keokuk County Veterans' Affairs Administrator new hire was held with Keith Blair, VA Director. Keith informed eight (8) applications were submitted, of which three (3) were interviewed by the VA Commissioners. Michelle Herman was chosen as the best fit for the position. Motion made by Deke Wood to approve Michelle Herman as the part-time hire, effective April 14, 2021 with an hourly pay rate of \$17 as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

9:30 a.m.- Official Canvas of March 23, 2021 English Valleys Special School Election was held. Also present were LuAnn Berger and Nikki Talbert, Auditor's Designees. No changes were made to the unofficial results.

9:40 a.m.-Various board and committee reports were held. Deke Wood attended a 1015 Transit meeting. Mike Hadley attended Sieda, Board of Health and Area 15 meetings. Fred Snakenberg had no meetings to attend last week.

9:45 a.m.-Discussion of old/new business and public comment was held. A card was received from Carla Burdock thanking the Board for keeping the recycling center open and complimented the Cox employees on job performance. Jeff Kiebel, Courthouse Custodian, was present to discuss a \$2,050 quote from Walsh for automatic door opener that includes installation, and a quote for a John Deere Z345R ZTrak mower with 42" deck of \$2,699. Board consensus was to proceed with both purchases and instructed Jeff to make contact with both vendors. Drew Sanders, Assessor/GIS, informed assessment notices will be sent out soon and presented documentation of county-wide increases for residential; commercial, multi-residential and agricultural as per Department of Revenue guidelines.

9:50 a.m.-Meeting with Kiwanis representatives regarding proposed courtyard project was held with Stuart Grossman and Jerry Wohler. Stuart stated the Kiwanis would like to lead the effort on placement and funding of an era designed user friendly bandstand to preferably be located in the southeast corner of the courtyard. Mike Hadley commented he would like to see a grander plan for the entire courtyard. Fred Snakenberg inquired who would be responsible for the maintenance. Deke Wood noted the necessity of utility line location may determine designation of placement. Kiwanis representatives will return with plans and further discussion.

There being no further business, motion to adjourn was made by Mike Hadley. All ayes and the meeting adjourned at 10:20 a.m.

The Keokuk County Board of Supervisors adjourned to meet April 5, 2021.

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Michael C. Hadley, Chairman  
Board of Supervisors

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Daryl Wood

Fred Snakenberg

Christy Bates