

**BOARD MINUTES**  
**APRIL 12, 2021**

The Keokuk County Board of Supervisors met in regular session, Monday, April 12, 2021 in the Board Room of the Courthouse. Present were: Michael C. Hadley, Fred Snakenberg, Daryl Wood and Christy Bates, County Auditor.

8:30 a.m.-Meeting was called to order. Motion was made by Deke Wood to approve the agenda. Fred Snakenberg seconded the motion. All ayes and motion carried. RD Keep, The News-Review, was present.

8:32 a.m.-Proposal to donate and transfer to the City of Delta, Iowa, certificate of purchase at tax sale numbered 201900300 dated 06/17/2019 for the south half of Lot 5 & all of Lot 6 in Block 1 of Simonds Addition to the City of Delta, in Keokuk County, Iowa, and locally known as 202 North Old Highway, Delta, Iowa, and also a mobile home thereon VIN #265RA3BA39574, subject to payment of publication costs, transfer fees (if any) and token property taxes was held with Amber Thompson, County Attorney. Amber stated the City of Delta is working to clean up their town and accept correlating fees in exchange for transfer of said property. Motion was made by Fred Snakenberg to approve the transfer process as stated. Deke Wood seconded the motion. All ayes and motion carried.

8:37 a.m.-Review and approval of minutes of previous board meeting was held. Motion was made by Deke Wood to approve the minutes of April 5, 2021 as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

9:00 a.m.-Met with Andy McGuire, Engineer regarding the Keokuk County Highway Department.

1. Review and possible approval of 2021 Weed Commissioner Certification Form was held. Iowa Code appoints the Chairman of the Board of Supervisors as Weed Commissioner, although the Supervisors are not certified pesticide applicators and therefore will work with Secondary Roads regarding any issues. Motion was made by Deke Wood to approve said weed commissioner form as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

2. Review and possible approval of quote for crack sealing on County Routes G32 and W15 was held. Andy stated crack sealing mitigates water and reduces patching maintenance. Andy provided options of crack sealing as two segments (G32 and W15) at an estimated cost of \$78,332.45 or three segments by adding route V67 at an estimated cost of \$96,293.04. The quote was supplied from Denco Construction Corporation of Mingo, Iowa by linear feet. Motion was made by Deke Wood to approve proceeding on the crack sealing project by starting with two segments and including the third if the estimated dollars are within the scope submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

3. Review and possible approval of quotes for motor grader replacement for FY21 and FY22 was held. Andy shared the three options/quotes received from Altoffers of Cedar Rapids, Iowa as follows: CAT 140 / 231 HP / C9 engine @ \$292,319; CAT 140 AWD / 231 HP (252 HP once front wheels are engaged) / C9 engine @ \$319,935 and CAT 150 / 252 HP / C9 engine @ \$320,715. Andy stated he is disappointed with the trade-in value and suggested to sell the 2005 CAT 140H (\$46,750 estimated trade-in value) and 2009 CAT 140M (\$60,000 estimated trade-in value) outright with set reserves and if they do not sell at reserve or higher, that is the guaranteed trade-in values. Motion was made by

Mike Hadley to approve the CAT 150 model in the amount of \$320,715 as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

4. Review and possible approval of quote for replacement copier/scanner/fax machine was held. Two quotes were received as follows: Sharp @ \$6,386.45 and Minolta @ \$7,161.42. County Recorder Goldman uses the Sharp machine in her office and highly recommended it. Motion was made by Deke Wood to approve the Sharp machine (low quote) in the amount of \$6,386.45 as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

5. Review and possible approval of county five-year construction program was held with Engineer McGuire. Motion was made by Mike Hadley to approve the county five-year construction program as submitted and authorize the Chairman of the Board of Supervisors to sign on behalf of Keokuk County. Fred Snakenberg seconded the motion. All ayes and motion carried.

9:55 a.m.-Possible approval of Personnel Report – date of retirement for Pam Gretter, full-time Auditor’s AP Designee was held with Christy Bates. Christy informed her last working day was April 2<sup>nd</sup>, although last day of employment is June 17, 2021 due to accumulated leave time. Motion was made by Deke Wood to approve said Personnel Report with a retirement date of June 17, 2021 as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

9:58 a.m.-Possible approval of Fiscal Year 2021 Budget Appropriations Amendment Resolution was held with Christy Bates. Christy stated the appropriation is necessary due to the training timeframe overlap in her office. Motion was made by Fred Snakenberg to approve said resolution as submitted. Deke Wood seconded the motion. All ayes and motion carried.

10:00 a.m.-Discussion and approval regarding grounds maintenance service agreements for the Keokuk County Solid Waste & Recycling Center and EOC/DHS site was held. An ongoing agreement was drawn up that specifies service and performance expectations that may be terminated at any time by giving the other party 30 days written notice and states the provider shall provide current valid liability insurance annually. Motion was made by Deke Wood to approve said agreements and authorize the Chairman of the Board of Supervisors to sign on behalf of Keokuk County as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

10:03 a.m.-Approval of Wellmark, Delta Dental and EBS renewal agreements for Fiscal Year 2022 was held. Wellmark and Delta Dental – no changes in policies or rates and EBS – no change in fees. Motion was made by Fred Snakenberg to approve said agreements as submitted. Deke Wood seconded the motion. All ayes and motion carried.

10:05 a.m.-Various board and committee reports were held. Fred Snakenberg participated in a Decat zoom meeting. Neither Mike Hadley nor Deke Wood had scheduled meetings to attend last week.

10:10 a.m.-Discussion of old/new business and public comment was held. Drew Sanders, Assessor/GIS informed they have only received a few calls regarding the assessment notices sent out last week. Jeff Kiebel, Custodian, entered to update on arrival of the JD Z345 R ZTrak mower and replacement of north door closure.

There being no further business, motion to adjourn was made by Mike Hadley. All ayes and the meeting adjourned at 10:15 a.m.

The Keokuk County Board of Supervisors adjourned to meet April 19, 2021.

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Michael C. Hadley, Chairman  
Board of Supervisors

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Daryl Wood

Fred Snakenberg

Christy Bates