

**BOARD MINUTES
DECEMBER 26, 2023**

The Keokuk County Board of Supervisors met in regular session, Tuesday, December 26, 2023, in the Board Room of the Courthouse. Present were: Michael C. Hadley, Daryl Wood, Fred Snakenberg and Christy Bates, County Auditor.

8:30 a.m.- Meeting was called to order. Motion was made by Deke Wood to approve the agenda. Fred Snakenberg seconded the motion. All ayes and motion carried. Also present was Casey Jarnes, News-Review.

8:35 a.m. - Review and approval of previous board meeting minutes was held. Motion was made by Fred Snakenberg to approve the minutes of December 18, 2023 as submitted. Deke Wood seconded the motion. All ayes and motion carried.

8:45 a.m.- Discussion and possible approval of costs associated with the move of the offices of County Attorney and Veteran's Affairs was held with Amber Thompson and Michelle Herman. Amber reported painting should be finished today and shared costs gathered of the following: Garcia Carpet - \$6,973.95 (removal & installation) and door security system - \$3,488 (removal from current office and installation in new office) or \$7,784 (new system). Amber additionally noted there is a \$25 monthly fee attached to said system and reiterated that she is only asking for new carpet at this time since the office is currently empty. Michelle commented she is not interested in the system or the monthly fee that could be used for better purposes. When asked if Michelle had any requests for her new office, her response was no, although she would like to contact the school for students needing community service hours to help with the move. Motion was made by Fred Snakenberg for approval of carpet and security system removal/installation costs associated with the move from the County Attorney office to the prior Public Health Office as requested. Deke Wood seconded the motion. All ayes and motion carried.

8:55 a.m. – Discussion and possible approval of the following appointments was held: Keokuk County Medical Examiner – Cheryl Quinn; Associate Medical Examiner - Jessica Webb; Medical Investigators - Jerlyn Bowers, Bonnie L. Clubb, Eric Coble, Mike Sellers and Ashley Willson, and Reserve Medical Investigators - Mark and Andrea Hagist Reserve Medical Investigators. Motion was made by Deke Wood for approval of resolution appointing said individuals as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

9:00 a.m. – Consideration and approval of updated County Sheriff's Deputy appointments was held. Sheriff's Officers list is as follows: Chief Deputy – Adam Pence; Deputy Sheriff (FT) - Jacob Butler, Adam J. Clark, Brycen William Dolan, Jeffrey W. Runnells; Sheriff Deputy (PT) – Kirk Bailey, Aaron Gould, Brandon Hamilton. Motion was made by Fred Snakenberg for approval of updated Sheriff's Deputy appointments as submitted. Deke Wood seconded the motion. All ayes and motion carried.

9:05 a.m. – Designation of the Official County Newspaper for Calendar Year 2024 was tabled until the January 2, 2024 meeting for receipt of the subscribers numbers within Keokuk County.

9:10 a.m. – Discussion and approval of Fiscal Year 2025 wage increase and new Board of Supervisors Administrative Assistant position/salary for budgetary purposes was held. Motion was made by Fred Snakenberg to approve a 3% wage increase across the board and Board of Supervisors Administrative Assistant salary of \$3500 for budgetary purposes for FY2025. Mike Hadley seconded the motion. All ayes and motion carried.

9:15 a.m. – Approval of quarterly interfund operating transfer from Rural Basic Fund (\$438,000) and LOST fund (\$50,000) to Secondary Roads fund totaling \$488,000 was held. Motion was made by Deke Wood to approve the interfund transfer as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

9:35 a.m. – Various Board and Committee reports was held. Fred Snakenberg participated in a Early Childhood meeting. Mike Hadley attended Emergency Management, Semco and Area 15 meetings. Deke Wood had scheduled meetings to attend last week.

9:40 a.m. – Discussion of old/new business and public comment was not held due to no additional topics to discuss.

There being no further business, motion to adjourn was made by Mike Hadley. All ayes and the meeting adjourned at 9:30 a.m.

The Keokuk County Board of Supervisors adjourned to meet Tuesday, January 2, 2024.

Michael C. Hadley, Chairman
Board of Supervisors

Daryl Wood

Fred Snakenberg

Christy Bates