

**BOARD MINUTES  
DECEMBER 27, 2021**

The Keokuk County Board of Supervisors met in regular session, Monday, December 27, 2021 in the Board Room of the Courthouse. Present were: Michael C. Hadley, Fred Snakenberg, Daryl Wood and Christy Bates, County Auditor.

8:30 a.m.- Meeting was called to order. Motion was made by Deke Wood to approve the agenda. Fred Snakenberg seconded the motion. All ayes and motion carried.

8:31 a.m. - Review and approval of minutes of previous board meeting was held. Motion was made by Fred Snakenberg to approve the minutes of December 20, 2021 as submitted. Deke Wood seconded the motion. All ayes and motion carried.

8:35 a.m. – Public Hearing regarding Keokuk County Voting Precinct Boundary Ordinance No. 50 was held. The boundary map and County Reprecincting Worksheets were distributed for review. The proposed number of precincts would be reduced from sixteen to twelve precincts (including absentee). Mike Hadley moved, Fred Snakenberg seconded to close the public hearing. All ayes and the public hearing closed at 8:37 a.m. No public was present, no oral or written objections were received.

8:40 a.m. – First Reading, waiver of second and third reading and possible approval of Keokuk County Voting Precinct Boundary Ordinance No. 50 was held. Motion was made by Deke Wood to approve the first reading of Ordinance #50 as submitted and waive the second and third readings thereof. Fred Snakenberg seconded the motion. All ayes and motion carried.

8:45 a.m. – Certification of State of Iowa County Reprecincting Worksheet Precinct Population was held. Motion was made by Fred Snakenberg to approve Keokuk County Reprecincting Certification as submitted. Deke Wood seconded the motion. All ayes and motion carried.

8:50 a.m. – Designation of Official County Newspaper for Calendar Year 2022 was held. In accordance with Chapter 349 of the Code of Iowa, a subscribers list was submitted by The News-Review, along with a letter requesting to be designated as the official newspaper for Keokuk County for 2022. Motion was made by Mike Hadley to designate The News-Review as the 2022 official newspaper for Keokuk County. Fred Snakenberg seconded the motion. All ayes and motion carried.

8:55 a.m. – Approval of Quarterly Interfund Operating Transfer from Rural Services Funds (\$429,250), General Basic Funds (\$30,500) & LOST Fund (\$50,000) to Secondary Road Fund totaling \$509,750 was held. Motion was made by Deke Wood to approve the interfund transfers as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

9:00 a.m. – Consideration and possible approval of resolution re-appointing Phil Buschmann, to Keokuk County Board of Health for a three-year term was held. Motion was made by Mike Hadley to approve the three-year appointment of Phil Buschmann as submitted. Deke Wood seconded the motion. All ayes and motion carried.

9:05 a.m. – Possible approval of Keokuk County Medical Examiner, Keokuk County Associate Medical Examiner, Keokuk County Medical Investigators, and Reserve Medical Investigators appointments was held. The resolution designates Dr. Cheryl Quinn as ME; Dr. Jessica Webb as Associate ME; Jerlyn Bowers, Bonnie Clubb and Hoyt Gentry as MIs and Mark and Andrea Hagist as Reserve MIs through

December 31, 2022. Motion was made by Fred Snakenberg to approve the Keokuk County Medical Examiner, Associate Medical Examiner, Medical Investigators, and Reserve Medical Investigators Appointments as submitted. Deke Wood seconded the motion. All ayes and motion carried.

9:10 a.m. – Consideration and possible approval of the resolution re-appointing Jacque Striegel to the Keokuk County Civil Service Commission for a term of six years effective January 1, 2022 was held. Motion was made by Deke Wood to approve the resolution re-appointing Jacque Striegel to the Keokuk County Civil Service Commission as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

9:15 a.m. – Possible approval of personnel report for Kelsey Pence, part-time Administrative Assistant, County Attorney's Office, was held. Start date January 5, 2022 @ \$15.00 per hour. Motion was made by Fred Snakenberg to approve the part-time hire of Kelsey Pence as submitted. Deke Wood seconded the motion. All ayes and motion carried.

9:20 a.m. – Possible approval of personnel report regarding resignation of Aaron Kephart, Deputy Sheriff, Sheriff's Department, was held. Motion was made by Deke Wood to approve the resignation of Aaron Kephart as submitted. Fred Snakenberg seconded the motion. All ayes and motion carried.

9:25 a.m. – Possible approval of resolution regarding County Sheriff's Deputy appointments was held. Adam Pence – (full time) Chief Deputy Sheriff; Shane E. Buchholz, Adam Clark, Brycen William Dolan, Jeffrey Runnels – (full time) Deputy Sheriffs; Kirk Bailey, Todd Evans, Aaron Gould, Brandon Hamilton – (part-time) Deputy Sheriffs terms commencing January 1, 2022 through December 31, 2024 and Aaron Kephart – Deputy Sheriff with a 10-day term commencing January 1, 2022 through January 10, 2022. Motion was made by Fred Snakenberg to approve the Sheriff's Deputy appointments as submitted. Deke Wood seconded the motion. All ayes and motion carried.

9:30 a.m. – Consideration and approval of appointments to Various Boards and Committees for Calendar Year 2022 was held. Board consensus was to leave the Calendar Year 2022 Chairman (Hadley), Vice-Chair (Wood) and all representative and alternate appointments as previously established for calendar year 2021. Motion was made by Deke Wood to approve the Various Board and Committee appointments as currently established. Fred Snakenberg seconded the motion. All ayes and motion carried.

9:35 a.m. – Consideration and decision regarding Keokuk County Compensation Board's Salary recommendations for Fiscal Year 2023 was held. Also present was Amber Thompson, County Attorney; Christine Edmundson Long, Treasurer and Drew Sanders, Assessor. Deke Wood reminded the Comp Board's recommended increases were as follows: Attorney & Sheriff – 50%; Auditor, Recorder, Supervisors & Treasurer – 15%, with Auditor receiving a \$3500 stipend. Motion was made by Mike Hadley to cut the recommendations by half that equates to the following salary increases for FY2023: Attorney & Sheriff – 25%; Auditor, Recorder, Supervisors & Treasurer – 7½%, with the Auditor to receive a \$3500 stipend. Deke Wood seconded the motion. Deke shared concern of sustainability in the future, and further commented the Board typically tries to stay around the cost of living, of which is 6% this year. Fred Snakenberg had no additional comments on said matter. All ayes and motion carried.

9:40 a.m. – Various Board and Committee reports were held. Deke Wood and Mike Hadley attended the Compensation Board meeting. Fred Snakenberg attended no meetings last week.

9:45 a.m. - Discussion of old/new business and public comment was held. Christine Edmundson Long, Treasurer, inquired why Auditor Bates is receiving an increased stipend. Mike Hadley and Deke Wood stated it is for the additional responsibilities placed on her that is over and above duties that are not included in Code specific to her. Mentioned were additional Board secretary responsibility, grant record keeping, noting the two million American Relief Plan Act (ARPA) grant in particular, and custodial duties. Auditor Bates interjected that she did not ask for the additional stipend amount. Deke Wood informed the stipend is a moving target and can be removed, whereas salary cannot, and a stipend is not tied to employee salaries. Also mentioned was many counties have staggered salaries for the Auditor, Recorder and Treasurer. Treasurer Edmundson Long felt her job is important as well and informed she helps out to cover issues when the IT Director is gone, further inquiring whether she could request a stipend. Board consensus was for her to discuss with the Comp Board.

There being no further business, motion to adjourn was made by Mike Hadley. All ayes and the meeting adjourned at 9:58 a.m.

The Keokuk County Board of Supervisors adjourned to meet January 3 ,2022.

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Michael C. Hadley, Chairman  
Board of Supervisors

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Daryl Wood

Fred Snakenberg

Christy Bates